



CERTIFICATION EXAM APPLICATION

(This MUST be submitted with the required documentation prior to approval)

Last Name: _____ First Name: _____ Middle Initial: _____

Address: _____

City: _____ State _____ Zip/Postal Code _____

E-Mail: _____ Contact _____

Phone: _____

- REQUIREMENTS:**
- 1) 21 years of age-copy of Driver’s License or Birth Certificate
 - 2) 4-year College Degree AND 2 years paid (non-student) experience in the profession OR 1400 hours documented employment as a Student in the profession and a 4-year degree—College students may take the exam prior to completion of their degree but official Certification will be held until a copy of their diploma/transcript verifying completion is received
 - 3) Letter of Appeal approved by the Certification Committee (if applicable)

DOCUMENTATION REQUIRED

- 1. _____ Employment Verification Letter—Documentation of 2 (two) years full-time, paid, non-student employment. Must be from the Athletic Director or Personnel office on official letterhead verifying start/end dates and duties. Student manager hours must be submitted on the AEMA Student Manager Time Logs (go to website, AEMA Community, Paper Forms) and signed by the immediate Supervisor.
- 2. _____ Proof of Age—Copy of Driver’s License or Birth Certificate
- 3. _____ Proof of Education—Copy of Diploma or final Transcript
- 4. _____ Registration Fee

June Exam--\$250.00 if paid by March 31. \$300.00 if paid April 1-May 1. May 1 (12:00 pm CST) deadline.

Raleigh Exam (February 31) is \$500.00 until Dec. 28 (12:00 pm CST) deadline.

NFL Exam is \$600.00 (March 16) until February 15 (12:00 pm CST) deadline.

No applications or fees will be accepted after deadline dates.

- 5. _____ Dues status will be confirmed at the National Office. Membership must be current.

I affirm that all the presented information and documentation provided with this application are correct and true, to the best of my knowledge.

Applicant’s Signature

Date

Email Application and Documents to: AEMA National Office

Sam Trusner
207 East Bodman
Bement, IL 61813

Email: samtrusner@gmail.com
Office: 217-678-1004